**COVID-19 Examples of Site Specific Additional Points for Implementation**

Modus Workspace is conscious that each operating site is unique and has its own considerations, so please find below some examples of additional measures to be considered and implemented by the Construction and Site Managers.

We actively welcome any further ideas from the project teams and will share across the business any working practices that help to keep our projects running safely and smoothly:

* Daily briefings on latest government and NHS advice with contractor’s supervisors before work commences on site
* Site working times – in order to reduce the need for operatives to travel at rush hour on busy commuter trains and tubes, for sites in central London we are to enact a change to the working time, so sites are to open later and close later. This should be judged on a site by site basis and in consultation with our sub-contractors and the relevant supply chain partners to get their buy in and agree times that work better for all
* Display information on site notice boards and in key locations (welfare area, toilets etc) on preventive measures
* Ensure contractors supervisors undertake toolbox talks for COVID-19 with all operatives on a regular basis
* Update and revise site inductions to include information on COVID-19 and preventative measures available on site
* Staff and operatives displaying the any symptoms of coughing, fever, breathing difficulties must be sent home immediately and notify the project team and the sub-contractor
* Handshaking or physical contact must be actively avoided
* Lifts- to improve social distancing measures, site staff are not to use lifts to access their working floor (unless impractical), they are to use the stairs. Lifts are only to be used for materials
* Site signing in / Biosite – Biosite is no longer to be used on all sites where currently in use. Paper sign in schedules should be used but this needs to be filled out by the site manager or a site labourer as we don’t want people using communal pens to help avoid the spread of germs. Please ensure there is adequate signage to promote this action
* Where possible individuals should be advised to keep their distance from other workers on site and not congregate in groups
* Ensure that we have hand sanitiser dispensers and signage stationed at the following locations as a minimum:
  + At point of entry to site
  + Entrance to the welfare area
  + Entrance to the site office and meeting rooms (where appropriate)
* Please note: If sanitisers are in short supply, then please ask operatives to wash hands regularly, especially on arrival onto site and when taking breaks within the welfare area
* Increase the cleaning regime in toilets and welfare areas to ensure that all surfaces are being deep cleaned with disinfectant 6 times a day
* Stagger break-times by company so that there are fewer people within the welfare area at the same time
* Instruct staff/workers if one person in any household has a persistent cough or fever, everyone living there must stay at home for 14 days. Please keep a record of these individuals and communicate with their supervisor / PM.